Commercial Cleaning.

Clean spaces. Clear minds.

A practical overview of how JJC Cleaning Services (Worcs) Ltd works with organisations across Worcestershire to keep premises safe, clean and well run.

AREAS SERVED ACROSS WORCESTERSHIRE

Malvern · Worcester · Pershore · Droitwich Spa · Upton upon Severn

01 — SERVICES & APPROACH

Services, tailored to your site.

JJC Cleaning Services (Worcs) Ltd provides commercial contract cleaning across Worcestershire, including Malvern, Worcester, Pershore, Droitwich Spa and Upton upon Severn. Each site receives a tailored programme built around its hours, layout and needs.

01 Offices & workspaces

Daily cleaning programmes that keep workspaces fresh, welcoming and ready for the day ahead.

02 Schools & education

Consistent, careful cleaning for healthier places to learn and work, scheduled around the school day.

03 Healthcare & clinics

Detailed cleaning for dental practices, GP surgeries and clinics, with a clear health and safety focus.

04 Public sector

Libraries, town halls, chapels and public spaces, cleaned to a clear and dependable standard.

05 Industrial & warehouses

Practical cleaning programmes for industrial sites and busy operations, planned around site working.

06 Specialist add-ons

Exterior window cleaning, gutter cleaning, carpet cleaning and exterior site maintenance for existing commercial clients.

HOW JJC WORKS

Each site receives tailored task lists and cleaning schedules built around its hours and needs. Work is carried out by trained, insured teams, backed by SMAS Worksafe accreditation and Citation-approved health and safety compliance. Regular cleaning audits, active management and clear site communication keep standards consistent for every customer.

Standards you can verify.

JJC keeps a clear, ongoing approach to health and safety, accreditation and training so your premises are looked after by people who know how to work safely and consistently.

SMAS Worksafe accredited
Demonstrating a structured health and safety management system.

Citation approved
Health and safety compliance support through an approved provider.

How JJC keeps standards consistent

- **Yearly health and safety audits**
  The business completes a yearly health and safety audit to review how work is carried out and kept safe.
- **Risk and COSHH assessments**
  Risk assessments and COSHH assessments are kept up to date for the cleaning tasks and products in use.
- **On-site team training**
  Employees are trained on site so they understand the premises, tasks and safe working practices before working independently.
- **Accredited e-learning**
  Mandatory accredited e-learning modules are completed by the team to keep knowledge current.

ACCREDITATION CERTIFICATE

SMAS WorkSafe

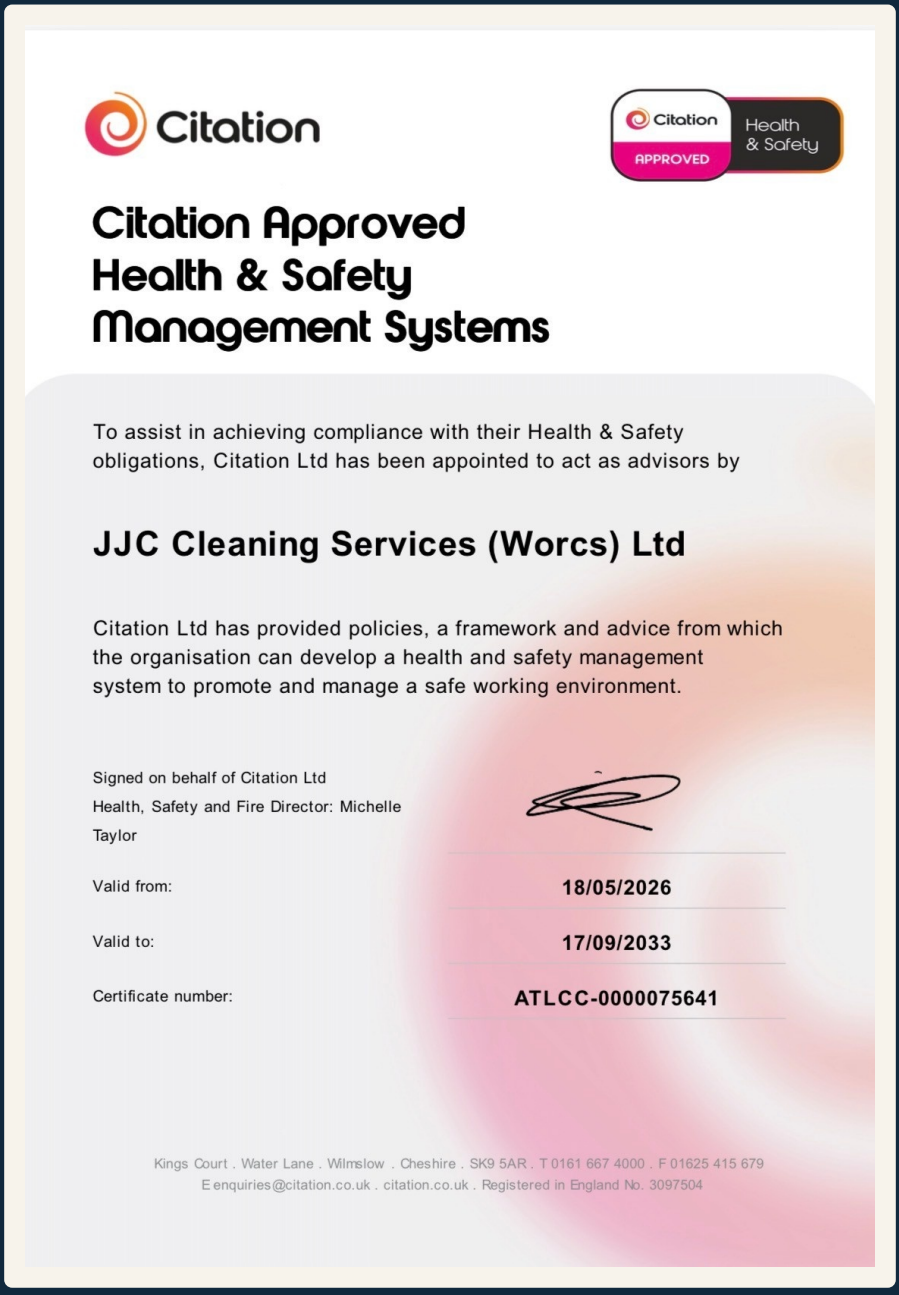
SSIP Approved certification

JJC Cleaning Services (Worcs) Ltd is SSIP approved through SMAS WorkSafe. Assessment approval date: 07 September 2026. Certificate expiry date: 07 September 2027.

ACCREDITATION CERTIFICATE

Citation

Approved Health & Safety Management Systems



Citation

Citation Health & Safety APPROVED

Citation Approved Health & Safety Management Systems

To assist in achieving compliance with their Health & Safety obligations, Citation Ltd has been appointed to act as advisors by

JJC Cleaning Services (Worcs) Ltd

Citation Ltd has provided policies, a framework and advice from which the organisation can develop a health and safety management system to promote and manage a safe working environment.

Signed on behalf of Citation Ltd
Health, Safety and Fire Director: Michelle Taylor

Valid from: **18/05/2026**

Valid to: **17/09/2033**

Certificate number: **ATLCC-0000075641**

Kings Court . Water Lane . Wilmslow . Cheshire . SK9 5AR . T 0161 667 4000 . F 01625 415 679
E enquiries@citation.co.uk . citation.co.uk . Registered in England No. 3097504

Citation provides JJC Cleaning Services (Worcs) Ltd with health and safety policies, framework and advice. Valid from 18 May 2026 to 17 September 2033.

03 — OPERATIONS & VISIBILITY

Visibility, in real time.

JJC uses an operational app that gives real-time oversight of cleaning delivery on your site, so nothing is left to guesswork.

Clock-ins
See when the team arrives and leaves, with a clear record of attendance.

Site-specific tasks
Tasks built around your site and shown as they are completed.

Cleaning checklists
Digital checklists keep the standard clear and consistent.

Team communication
Messages and updates handled in one place, not across scattered notes.

> *“Like having a supervisor in your pocket.”*
>
> Real-time oversight through the operational app, complemented by regular JJC site visits.

Alongside the app, JJC completes regular weekly or fortnightly site visits and regular audits, keeping standards consistent and giving you a familiar, local point of contact.

04 — FIVE STEPS TO STARTING

Five steps to starting.

A clear, predictable path from first conversation to a settled, supervised cleaning team on your site.

01 **Site visit**
We visit your premises to understand your requirements, hours, layout and cleaning priorities.

02 **Site-specific schedule**
We create a site-specific cleaning schedule and task list tailored to your premises.

03 **Eco-sustainable supplies**
Once agreed, we order eco-sustainable equipment and chemicals for your site.

04 **Source & onboard**
We source a cleaner and complete onboarding training before they begin work.

05 **Train & supervise**
We train the cleaner on site and supervise them while they settle in.

05 — RECENT WORK & NEXT STEPS

Recent Worcester office contract.

JJC secured contract cleaning for a large refurbished office in Worcester. The work below sets out how the contract was established and is now delivered.

01 **Initial clean after refurbishment**
JJC completed the initial clean following the office refurbishment, bringing the space to a standard ready for occupation.

02 **Layout, access & day-to-day use**
The team worked through the layout, access arrangements and day-to-day use of the premises to plan cleaning around the site.

03 **Practical task list & schedule**
JJC set out a practical task list and cleaning schedule tailored to the office, its hours and its needs.

04 **Ongoing contract cleaning**
JJC now provides ongoing contract cleaning, supported by regular audits and clear site communication.

Ready to discuss your site.

This brochure brings together JJC's services, approach and recent work for your internal decision meetings. Take the next step using the details below.

EMAIL
james@jjc-cleaningservices.com

WEBSITE
www.jjc-cleaningmalvern.co.uk

NEXT STEPS

01 Tell us about your premises, hours and cleaning priorities.

02 We arrange a site walk-through and prepare a tailored task list and schedule.

03 Ongoing cleaning begins, supported by regular audits and clear communication.

Thank you for considering JJC Cleaning Services (Worcs) Ltd as your commercial cleaning partner.